

## Accessing your Timetable:

Timetables will be available in the DSBN student portal in ASPEN starting **Monday**, **August 26th**. To access your timetable, follow the steps below:

- 1. Login with your DSBN username and password or student email address. Remember to use the AASP button, NOT the LOG ON button.
- 2. Click the MY INFO button at the top left-hand corner underneath your name.
- 3. Click on the CURRENT SCHEDULE button along the left-hand side of the screen.
- 4. Your schedule appears, sorted by course name. Click on the word TERM to sort by semester / term.

\*\*\*\* Please note that timetable changes will be prioritized by students with conflicts. More information to follow the first week of school on how to sign up for a timetable change. Students are to follow their current timetable until they are called down by guidance during the first week. A timetable change request Google form will be posted to the Collegiate's website during the week of August 26th.