



COMMUNICATION

The relationship between parents and the school is a key component of student success. Our staff work hard to foster open communication with parents. If you have feedback or concerns about your student's education, we invite you to contact your student's teacher as a first point of contact.

We use a variety of tools to provide families and the community with timely information about the school and activities.

These tools may include:

- St. Catharines Collegiate Website (collegiate.dsbn.org)
- Online School Calendar
- Phone voice messages about important information and upcoming events
- Reporting periods

BELL TIMES:

| | |
|----------|-------------------|
| Period 1 | 8:10am – 9:30am |
| Period 2 | 9:35am – 10:50am |
| Lunch | 10:50am – 11:35am |
| Period 3 | 11:35am – 12:50pm |
| Period 4 | 12:55pm – 2:10pm |

IMPORTANT DATES:

Semester 1:

| | |
|-----------------------|------------------------------|
| September 2, 2019 | Labour Day |
| September 3, 2019 | First Day of School |
| September 13, 2019 | Early Release Day |
| September 16, 2019 | Picture Day |
| October 11, 2019 | Professional Development Day |
| October 14, 2019 | Thanksgiving Day |
| October 15, 2019 | Progress Reports Distributed |
| October 16, 2019 | Picture Retake Day |
| October 17, 2019 | Parent Teacher Interviews |
| November 6, 2019 | Take Our Kids To Work Day |
| November 15, 2019 | Professional Development Day |
| November 19, 2019 | Midterm Report Cards |
| November 26, 2019 | Grade 8 Open House |
| December 11-12, 2019 | Grad Pictures |
| December 23, 2019 | Winter Break Begins |
| January 6, 2020 | Classes Resume |
| January 21, 2020 | Grade 9 EQAO Math |
| January 24 – 30, 2020 | First Semester Exams |
| January 28, 2020 | SSTC Last Day of Classes |
| January 31, 2020 | Professional Development Day |

Semester 2:

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|-----------------------|----------------------------------------|
| February 3, 2020 | Semester 2 Begins |
| February 10, 2020 | Semester 1 Final Report Cards mailed |
| February 14, 2020 | Professional Development Day |
| February 17, 2020 | Family Day |
| March 16 – 20, 2020 | March Break |
| March 24, 2020 | Progress Reports Distributed |
| March 26, 2020 | Parent Teacher Interviews |
| March 31, 2020 | Ontario Secondary School Literacy Test |
| April 10, 2020 | Good Friday |
| April 13, 2020 | Easter Monday |
| April 24-May 24, 2020 | Ramadan |
| April 27, 2020 | Mid-semester Report Cards distributed |
| May 15, 2020 | Professional Development Day |

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| May 18, 2020 | Victoria Day |
| June 12, 2020 | Grade 9 EQAO Math Assessment |
| June 18 – 24, 2020 | Semester 2 Exams begin |
| June 22, 2020 | SSTC Last Day of Classes |
| June 24, 2020 | Graduation |
| June 25, 2020 | Professional Development Day |
| June 26, 2020 | Professional Development Day |
| July 3, 2020 | Semester 2 Report Cards Mailed |

PARKING/SAFE DRIVING:

Parents and students are permitted to park in Heatherington street parking lot located to the south of the school.

PICK UP/DROP OFF

Pick up and drop off are some of the busiest times of the day, with many buses, students and parents in our parking lot. The procedures we have in place are designed to support a safe, smooth and efficient transition for everyone at these critical times.

To support student safety, we ask that you:

- pick up/drop off your son/daughter at the main entrance to the school located on Catherine street (please be mindful not to block the residential driveways)
- please do no pickup/dropoff students on Maple Street or in the Maple Street parking lot

SAFE ARRIVAL/ATTENDANCE PROCEDURES

Our school has an easy method for you to report your student's absences. With Safe Arrival, you can report daily absences and schedule absences by using one of the following:

- Calling the toll-free phone line at 1-866-479-3261
- Logging on to the web portal at www.safearrival.com
- Using your smart phone or tablet. Simply download the School Messenger app

We ask that you report all absences prior to bell time for the current day. To support the safety of our students, if your student is not at school and has not been reported absent, our staff will attempt to reach you and your contacts to confirm their whereabouts. If a student arrives late to school or needs to leave early, they must sign in/out. It is the responsibility of the student to make up missed work.

DRESS CODE

Everyone has their own unique style and aesthetic. We celebrate students' individuality and respect their ability to express themselves. Our only expectation is that all students come to school dressed appropriately for a learning environment.

When deciding clothing, we ask that all members of our school community are mindful of:

- Health and safety considerations
- The dignity and well-being of all students and staff (i.e. clothing that is free of inappropriate or discriminatory imagery or wording)



MSIP WEDNESDAYS – MULTI SUBJECT INSTRUCTIONAL PERIOD

At our school, student success is supported by a creative timetable structure that provides a multi-instructional period for each student, every Wednesday each semester. The MSIP period may be used to:

- Receive literacy and numeracy support
- Learn about employability skills and financial literacy
- Attend school assemblies and/or guest speakers
- Complete important guidance-related tasks, such as course selections and post-secondary application information
- Work quietly on individual homework or assigned group work
- Complete missed tests, labs or in-class assignments

MSIP Wednesday Bell Times

| | |
|----------|-------------------|
| Period 1 | 8:10am – 9:10am |
| MSIP | 9:15am – 10:15am |
| Period 2 | 10:20am – 11:20am |
| Lunch | 11:20am – 12:05pm |
| Period 3 | 12:05pm – 1:05pm |
| Period 4 | 1:10pm – 2:10pm |

DEMONSTRATION OF LEARNING

Demonstration of Learning is a secondary school initiative that applies to all Grade 9 and 10 Applied, Essential and Open level classes. The goal of Demonstration of Learning is focused on students achieving a minimum of 70% in all classes. Students who meet the criteria may be eligible to complete the course without writing the final exam and will not be required to come

to school the day of the exam. Any student who meets the criteria may choose to write the exam if they wish. The school staff will determine the eligibility in the final weeks of each term.

CRITERIA:

- Final course mark for the semester must be a minimum of 70%
- Attendance – a maximum of nine days absent, excluding school related activities (please be aware that legitimate absences due to illness/appointments are included as part of the nine days)
- Assignments – all major assignments are completed
- Suspensions – no suspensions during the semester

AWARDS

Student School Letter

School letters are awarded at Graduation based on points earned throughout Grades 9 -12. Students who earn a school letter represent a well rounded individual with a demonstrated ability to succeed academically along with

contributing greatly to the school community.

Points are awarded by teachers/coaches/advisors at the end of each semester for participation and achievement in the following categories:

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|-----------|---------------------|------------|
| Academics | Clubs | Technology |
| Arts | Leadership | Other |
| Athletics | Student Ambassadors | |

A total of 140 points are required to be eligible to earn a school letter at Graduation. Points will be pro-rated for students who move to the school after Grade 9.

Students are responsible for initiating contact with the teacher/coach/advisor to have points recorded.

The Student School Letter system was implemented in the 2018-19 school year.

For the 2019-2020 School Year:

- Students in Grade 9 will need to earn **140 points** by Graduation to earn a School Letter.
- Students in Grade 10 will need to earn **140 points** by Graduation to earn a School Letter.
- Students in Grade 11 will need to earn **105 points** by Graduation to earn a School Letter.
- Students in Grade 12 will need to earn **60 points** by Graduation to earn a School Letter.

Students are responsible for completing the Student Points Tracking Sheet (Available from the school website or guidance office) and have the teacher advisor/coach enter the points and sign the form. The teacher advisor/coach will determine the allotted points for the activity. The teacher/coach's decision is non-negotiable. Students are responsible for submitting the form to guidance before June 15 of the current school year (with the exception of semester 2 honour roll which can be submitted until September 30 of the following school year)

For more information and point breakdowns, please visit the guidance department.