

Hi Collegiate Students and Families,

With the formal announcement of schools being closed for the duration of this school year, we would like to offer the opportunity for students to enter the school to retrieve personal belongings from their lockers.

The following link will take you to a Google Form. If you wish for your child to access their locker, or pick up other items from the school, please fill out the form by 4:00pm on Wednesday May 27th. Access will begin during the week of June 1st. Specific dates and times will depend on the demand.

https://docs.google.com/forms/d/e/1FAIpQLSd8etRaY7GS6_XxneZinsZn6pt2KUiaKtLasv6d4BV32UyEeQ/viewform?usp=sf_link

****Once a schedule has been created, you will be emailed with the date and time your child will be able to access their locker****

School Access Instructions:

We ask that all students complete the following Ontario COVID -19 Self-Assessment on your scheduled day prior to coming into the school. Please do not attend if you do not pass the self-assessment. <https://covid-19.ontario.ca/self-assessment/>

To respect physical distancing measures, the following access guidelines will be in place and strictly enforced:

- Students will enter using the main doors on Catherine Street
- Students will lineup individually and single file behind physical distancing (2m) taped lines
- Students will sanitize hands prior to entering the school
- Students will follow a clearly marked route through the school to access their locker
- Students must go straight to their locker and not touch any other part of the school
- Students will be provided with a garbage bag (if needed) to collect all contents of their locker
- All contents must be taken, there will be no garbage bins available
- Once lockers have been emptied, students will continue to follow clearly taped route to a separate exit
- **A table will be located by the exit door for students to hand in all textbooks and library books prior to leaving the school**
- Students will sanitize hands prior to exiting the building

Important Notes:

- Access is to the locker only. Washrooms, water fountains, and all classroom areas are closed.
- Only students are permitted to enter the building (family members are not permitted to accompany students)

- Students are to follow proper physical distancing (2m) at all times
- No gatherings are permitted in the parking lot or on the schoolyard either before or after collecting personal items
- **If students identified they have items in the main office, they can collect those items prior to going to their locker (please notify when you enter the building)**
- Upon returning home, students should again practice hand hygiene

We look forward to seeing you, and hope everyone is staying safe and healthy!